



Uniting Businesses with Non-Profits for a Better Boca

BCFD is the Boca Chamber's outreach to the non-profit community. Non-profit Chamber Members join forces with for-profit Chamber Members to hold events during the month of August. The primary objective is to enhance awareness and gather funds for the philanthropic endeavors of our non-profit members throughout the entire month. Residents of S. Florida move from one event to another, actively participating in a diverse range of activities that showcase the vibrant essence of Boca Raton, spanning from intimate gatherings to larger-scale celebrations.

SPONSORED BY:



YOUR CHECKLIST:

- The for-profit/non-profit/venue **MUST** be members of the Boca Chamber in good standing.
- ITEMS LISTED BELOW ARE DUE ON OR BEFORE JUNE 6, 2025:**
 - Application (next page) with the \$350 entry fee to ensure your spot on the calendar. The Chamber will add your event to the calendar once it has been approved.
 - A brief description (40 words or less) of your event to include:
 - Who, What, When, Where, Why, Cost, Sponsor, Registration Information
 - The non-profit logo **and** for-profit logo sent to amiuccio@bocachamber.com - **JPG or PNG high resolution.**
- ITEM DUE ON OR BEFORE JULY 4, 2025:**
 - 300 8.5"x 11" printed flyer's of your event delivered to the Chamber by noon.
- Report of proceeds raised from your Boca Chamber Festival Days event to Sarah Pearson by September 10.

Your entry fee of \$350 (per event) includes:

Your event in the Chamber's Event Calendar on BocaChamber.com, in the Chamber's multiple Social Media outlets, on event emails sent to 4000+ addresses and on the print calendar distributed to all members.

Events must be held during the month of August and dates are allotted on a FIRST-COME, FIRST-SERVE basis. Submit your application to reserve your event.
Fax form to 561.392.3780 or email to amiuccio@bocachamber.com.

Boca Chamber does not guarantee your event will be the only one being held on your date of choice.



Boca Chamber Festival Days 2025

APPLICATION

Please type or print all information

If any information changes after you send your application which includes date, location, cost, etc., you MUST notify Sarah Pearson at the Chamber immediately!

1 EVENT INFORMATION

Non-Profit Partner _____

Contact _____ Phone _____

Email _____

For-Profit Partner _____

Contact _____ Phone _____

Email _____

Address _____ Event Date (1st Choice) _____

City _____ State _____ Zip Code _____ Event Date (2nd Choice) _____

Event Name _____ Event Time: (start) _____ (end) _____

Location _____

All Participants must be members in good standing of the Boca Chamber

2 EVENT PAYMENT INFORMATION FOR THE AMOUNT OF \$350

Check* Mailed On ____ / ____ / ____

* Please make check payable to: Boca Chamber

Credit Card Information

AMEX Mastercard VISA Discover

CC # _____ Expiration Date _____ CVV* _____

*CVV=AMEX-front of card 4 digits above account number. VISA/MC/Discover-back of card last 3 digits on signature panel

Billing Zip Code _____

Name on Card _____ Signature _____

I have read the event guidelines and agree that the above event will be in compliance with said conditions. I understand that event planning, securing of event venue, event entry fee, and additional sponsorships are entirely my responsibility. I agree to hold harmless the Boca Chamber for any act, breach, omission, or negligence on the part of anyone in any way connected with this event. I also agree to release the Boca Chamber from all claims, cause of action, agreements, sums of promised money, covenants, contracts, promises, damages and demands whatsoever in law or equity which may have or which may arise by reason of any matter as a result of the above event.

Authorizing Signature _____ Date _____

Print Name _____

Please fill out the event application and return with payment to: Sarah Pearson, Boca Chamber Festival Days, Boca Chamber, 1800 North Dixie Highway, Boca Raton, FL 33432
Email: spearson@bocachamber.com - Fax: 561-392-3780